

MICO VOLUNTEER FIRE DEPARTMENT
7121 County Road 271, Mico TX 78056
EXECUTIVE/BUSINESS MEETING MINUTES
Tuesday, November 12, 2019
Time: 7:00pm

Attendees:

President - Jamie Esquivel
Vice President – Phyllis Lalonde
Treasurer – Jenny Ferren
Secretary – Destiny Phelps
Fire Chief – Mike Tudor
Garry Murphy
Linda Murphy
Ian Zabel
Greg Hall
Kelly Hall
Susan Tinsley
Yolanda Esquivel
Caitlin Schmidt
Mary Dennis
Ed Dennis
John Tinsley
Sara Peach
Kelly Whitley
Bertha Benedetti
Joe Benedetti

I. Call to Order: 7:00PM

II. Reading and Approval of the Minutes: Motioned made and passed.

III. Financial Report: (Jenny) Beginning amount was 189,780.48 dollars, we received 13,281.50 dollars bulk of which was donations, we used 5,824.56 dollars bulk of which went to repairs and insurance our end of month amount is 197,237.42 dollars. As a total we are on track with our budget but some line items are not, we will be working to reallocate and move things around for the 2021 budget as the 2020 is already set. Motion made and passed.

IV. Unfinished Business:

1. Fall Festival **Review:** (Phyllis) We had a successful Festival, we should try to get more of certain vendors wo do well versus a variety. We did lose some money on pumpkins, say for next year we double smaller one and half big ones. Have a medical service provided. Kids area was a huge hit. Music provided was possibly available for BBQ 2020.
2. Internet Services - Bandera Electric **Update:** (Phyllis) 2020 Fiber internet in our area, we will get residential rate vs commercial. We are currently receiving internet for free but with our Fire program tools fiber is a likely good expenditure.

3. Laptop & QuickBooks License Purchases **Update:** (Jenny) Still awaiting an update from Polly, There is a possibility of the Quickbooks license was put on the wrong computer.
4. Mico VFD Policy for Personal Mail **Update:** (President) Mico VFD Mail Policy - Any and all mail that comes to the Mico Volunteer Fire Department, shall be received and opened by the treasurer who is responsible for all monies and billing. At any time mail comes in to the attention of a certain firefighter or Board Member will not be opened by anyone other than the person who it is addressed to unless that person has put in a waiver allowing it to be opened by a proxy.
5. Christmas Party Planning: (All) 1 December we will be setting up tree and other décor, We have turkeys, hams, and all sides accounted for. All children activities have been bought. Christmas gift item purchased for Santa to hand out.

V. New Business from Membership:

- Board of Directors Elections: (Nomination Committee- Susan Tinsley & Ed Dennis) Names provided for nominees to the Board Positions are as follows: President: Linda Murphy, Vice President: Destiny Phelps, and Secretary: Kelly Hall (January 2020)
- No Nominations from the floor.
- Mico VFD Membership in attendance elect new officers to start January 2020.
- The Presidential chair is very important position and takes a lot from the person.
- Announced elected Board Officers all unanimous: Linda Murphy as President, Destiny Phelps as Vice President, and Kelly Hall as Secretary.

VI. New Business from Board Members:

1. Monthly report of incident calls/FF staffing/Training: (Fire Chief) Nine Calls for October, two community events including National Night Out and Fall Festival. Texas Forest Service Training in Castroville for Cafs system training. Continued Thursday maintenance at the station. Chief encourages first Saturday maintenance and interaction with officers. First Fire Chiefs in all of ESD1 meeting, would like to see all Chiefs in the county but for starters ESD1, Mico hosted. PPE/firehose replacement and standardizing arrangement is in the works. Having all Engines same length and figurations of hose as early as second quarter to third quarter. PPE grant for the Texas services is the 20th and hopefully we get something from that. We have asked ESD to buy all PPE for Mico and Lacoste Fire and they have agreed to it and we will likely get 10 sets across the board both departments, with the goal to get ESD to get us into a rotation. Getting program level items up to ESD and let them manage it. Need to be ready to place the order the first couple weeks of January. Every other year buying six sets to replenish as we need it. Getting officers involved with that and getting a standard for what PPE we want, not brand specific but at least standard. Accountability tags and restock of t-shirt orders. We will be buying polos for the fire fighter roster costings 580, we will be using a lighter shirt for the new polos.
 - a. We are sending a gift to Rick Castroville Fire Chief for a get well gift after his

accident at work.

2. Facility Maintenance Issues: (All) Full of gas smell, restroom and other drains need to be filled. New baby changing station installed and working great, very appreciated. ESD is going to install automated doors on the two current at the station without and the EMS door. Still roll up door issue due to sun in the sensor. New office station printer installed and ready to go.
3. **Other New Business**

VII. Announcements:

- Proposed Amendments (Available for Membership): (All) Copies of draft by-laws were available for memberships, they are also on the Mico VFD website.
- ESD Business Meeting Wednesday, November 13th @ 7:00pm
- Community Christmas Party: December 7th 6:00-9:00pm
- Mico VFD Exec/Board Meeting: Tuesday, December 10th @ 7:00pm

President appreciates our nomination committee and congratulations to the new board members coming on January 2020. Good Luck.

VIII. Adjourn (Motion): Motion made and passed at 8:15pm.

Note: Members and visitors are welcome to attend any Executive or Business Meeting. Members must be recognized by a Board Member before speaking during any agenda item. Visitors who wish to make a comment to the Board may do so by signing up under the appropriate agenda item. Concerned Citizen Comments, not regarding a specific agenda item, may be made by signing up on the visitor's log. The comment is limited to three minutes. Any person in violation of the meeting format can be asked to leave or be removed from the meeting and/or property. Executive and Business Meeting agendas will be posted at the MVFD Fire Station and on the Department website 72 hours prior to the Meeting. Executive Meetings start at 7:00pm, Business Meetings at 7:30pm. Emergency Executive Board Meetings will be posted 48 hours in advance of the Meeting. The Executive Board of the Mico VFD reserves the right to adjourn into executive session at any time during the course of the Meeting as authorized under the Texas Open Meetings Act, Government Code 551.074 (Personnel Matters) and any other provision under Texas law that permits a closed executive session. In an emergency where there is an urgent public necessity the agenda for such meeting may be posted two (2) hours prior to convening (Section 555.045, Open Meetings Act).

**Respectfully Submitted
Jamie Esquivel Sr., President**

**Posted According to all
known meetings acts:**