

MICO VOLUNTEER FIRE DEPARTMENT
7121 County Road 271, Mico TX 78056
EXECUTIVE/BUSINESS MEETING MINUTES
Tuesday, February 12, 2019
Time: 7:00pm

Attendees:

President – Linda Murphy
Vice President – Phyllis LaLonde
Treasurer – Dorothy Ahr
Fire Chief – Mike Tudor
Susan Tinsley – Firefighter
Ed Dennis – Firefighter
Mary Dennis - Member
Pat Ahr – Member
Garry Murphy – Member

Absent: Bo Shaw - Secretary

I. Call to Order: The meeting was called to order by the President at 7:00.

II. Reading and Approval of the Minutes: There were two changes to the January minutes – Para III: an insert from the Secretary that she is working on the inventory, and Para V: clarification that the Treasurer and not the Fire Chief is looking into SFFMA dues. A motion was made to accept the minutes was made, seconded, carried and approved.

III. Financial Report (Dorothy): The Treasurer is working with Castroville State Bank to reconcile a tax withholding error on a CD, so far it hasn't been fixed. She went over the financial report, which is in a new format that is easy for the Board to read. Several donations and memberships have been received this month, we received \$14,484.50 in ESD funds and \$721.24 in Mico funds. Mico VFD incurred fuel charges for January due to a miscommunication with MCESD#1, no action is required. A motion was made to accept the financial report was made, seconded, carried and approved.

IV. Unfinished Business:

1. Use of Excess Funds Update: (Linda/Dorothy) The President submitted the request to MCESD#1 and it was acknowledged, the request is to be discussed at the February 13 meeting. The President requested that the Treasurer and Vice President attend the MCESD meeting to advocate for this project.
2. Donated Concrete: (Firefighter Susan Tinsley) Susan deferred this topic to the Fire Chief since he is in a better position to advocate for this project. The Fire Chief recommended letting MCESD#1 know that this donation is available. The Treasurer recommended finishing the first project before addressing this one. The donated concrete is still available as far as we know.

3. Annual BBQ Update: (Phyllis) The planning is going well. T-shirts for volunteers have been donated. She is still looking for more volunteers, collections for raffle and auctions are going well, still looking for someone to chair the silent auction. The next meeting is Friday, February 15. The Vice President doesn't have access to the office to get to the things she needs for the BBQ, she asked for a key to the office. The Fire Chief recommended she move all those items out of the Chief's office to the Training barn. She agreed since she doesn't have access to the office. The President recommended adding this to next month's agenda.
4. Newsletter Update: (Bo) The Secretary is working on the newsletter.
5. Draft Bylaws Update: (Linda) The President is waiting for MCESD to respond to the draft copy with comment.

V. New Business from Board Members:

1. Monthly report of incident calls and FF staffing (Fire Chief): Some equipment at Rocky Creek was found with mold, the Fire Chief is concerned that the dirt floor and lack of HVAC contributed to this condition. The President recommended he prepare to bring this up to MCESD for resolution. There were 6 calls in January.
2. Firefighter Appreciation (Phyllis): Tabled.
3. Facility Maintenance Issues (All): The Fire Chief briefed that Premier Door is working on updating the station doors. The President asked the Fire Chief to discuss all changes with the MCESD. Work needs to be done on the water system in the pantry, it is corroding. The Fire Chief asked who is scheduling the landscaper, the Treasurer is handling grounds maintenance, pest control, and facility cleaning.
4. Other New Business: The Treasurer received notification from AT&T that our plan is going to expire, she will research the plan renewal. The Treasurer has made progress working out the insurance for properties owned by Mico VFD. She also is working out payment to Borquin's Automotive for work done on trucks. The issue is that the receipt is given to the person taking the truck, but that bill isn't getting to MCESD. Need to work out a process internally to make sure the bill goes to MCESD promptly.

VI. New Business from Membership: None

VII. Announcements:

- ESD Meeting Wednesday, February 13th @ 7:00pm
- Mico Exec/Business Meeting: Tuesday, March 12th @ 7:00pm

VIII. Adjourn (Motion): There was a motion to adjourn at 8:05 pm

Note: Members and visitors are welcome to attend any Executive or Business Meeting. Members must be recognized by a Board Member before speaking during any agenda item. Visitors who wish to make a comment to the Board may do so by signing up under the appropriate agenda item. Concerned Citizen Comments, not regarding a specific agenda item, may be made by signing up on the visitor's log. The comment is limited to three minutes. Any person in violation of the meeting format can be asked to leave or be removed from the meeting and/or property. Executive and Business Meeting agendas will be posted at the MVFD Fire Station and on the Department website 72 hours prior to the Meeting. Executive Meetings start at 7:00pm, Business Meetings at 7:30pm. Emergency Executive Board Meetings will be posted 48 hours in advance of the Meeting. The Executive Board of the Mico VFD reserves the right to adjourn into executive session at any time during the course of the Meeting as authorized under the Texas Open Meetings Act, Government Code 551.074 (Personnel Matters) and any other provision under Texas law that permits a closed executive session. In an emergency where there is an urgent public necessity the agenda for such meeting may be posted two (2) hours prior to convening (Section 555.045, Open Meetings Act).

**Respectfully Submitted
Linda Murphy, President**

**Posted According to all
known meetings acts:**