

MICO VOLUNTEER FIRE DEPARTMENT
7121 County Road 271, Mico TX 78056
EXECUTIVE/BUSINESS MEETING MINUTES
Tuesday, December 11, 2018
Time: 7:00pm

Attendees:

I. Call to Order:

II. Reading and Approval of the Minutes:

III. Financial Report (Jim):

IV. Unfinished Business:

1. Devils Kitchen Lighting (Fire Chief):
2. ESD Decision for Metal Structure (Fire Chief):
3. Invoice for Propane (Jim):

V. New Business from Board Members:

1. Monthly report of incident calls and FF staffing (Fire Chief):
2. Facility Maintenance Issues (All): County Wide A/C Company
3. Preparation to assist VP Transition-Official Start Date (01-01-2019):
 - a. checklist of activities required for each event and timelines
 - b. List of volunteers with contact info
 - c. List of vendors and contact info
 - d. List of donators and their contact info
4. Re-Appropriation of ESD Funds Request: (All)
5. Texas Department of Safety Criminal Background Account (Linda):
6. Availability of Draft By-laws: (Linda)
7. ESD 1 - No Smoking Resolution Policy (Fire Chief)
8. Nominations & Vote on New Treasurer: (All) - 2 Interested Applicants

VI. New Business from Membership:

VII. Announcements:

- ESD Meeting Wednesday, December 12th – **7:00pm at LaCoste Fire Station (11370 South Front Street)**
- Mico Exec/Business Meeting: Tuesday, January 8, 2019 @ 7:00pm

VIII. Adjourn (Motion):

Note: Members and visitors are welcome to attend any Executive or Business Meeting. Members must be recognized by a Board Member before speaking during any agenda item. Visitors who wish to make a comment to the Board may do so by signing up under the appropriate agenda item. Concerned Citizen Comments, not regarding a specific agenda item, may be made by signing up on the visitor's log. The comment is limited to three minutes. Any person in violation of the meeting format can be asked to leave or be removed from the meeting and/or property. Executive and Business Meeting agendas will be posted at the MVFD Fire Station and on the Department website 72 hours prior to the Meeting. Executive Meetings start at 7:00pm, Business Meetings at 7:30pm. Emergency Executive Board Meetings will be posted 48 hours in advance of the Meeting. The Executive Board of the Mico VFD reserves the right to adjourn into executive session at any time during the course of the Meeting as authorized under the Texas Open Meetings Act, Government Code 551.074 (Personnel Matters) and any other provision under Texas law that permits a closed executive session. In an emergency where there is an urgent public necessity the agenda for such meeting may be posted two (2) hours prior to convening (Section 555.045, Open Meetings Act).

**Respectfully Submitted
Linda Murphy, President**

**Posted According to all
known meetings acts:**