

MICO VOLUNTEER FIRE DEPARTMENT
7121 County Road 271, Mico TX 78056
EXECUTIVE/BUSINESS MEETING MINUTES
August 8, 2017

Attendees:

Linda Murphy – President

Jaime Esquivel - Vice President

Mark Suwienski – Fire Chief

Jim Wilbourn – Treasurer

Bo Shaw – Secretary

Mike Tudor – Deputy Fire Chief

I. Call to Order: Business Meeting – meeting was called to order at 7:00 pm.

II. Reading and Approval of the Minutes: Minutes from July were accepted and no exceptions were taken. A motion to accept the minutes from July was made, seconded, carried and approved.

III. Financial Report: The Treasurer read the financial report. Accounts total \$158,029.98 as of July 31, 2017. Expenses included hotels for firefighter training as well as other expenses associated with the annual BBQ. A motion was made to accept the report, it was seconded, carried and approved.

Unfinished Business:

1. Annual BBQ (Jaime): The Vice President has nothing further to report. (CLOSED ITEM)
2. Fall Harvest Fund Raiser (Jamie): The committee met on August 7, everything is on schedule and feedback from the community is positive. (OPEN ITEM)
3. Planning for Growth (Linda): The President would like to rename this agenda item to “Strategic Planning”. The first meeting for this committee is on September 23 at 0900 at the fire house. The committee will be made up of Board members and Firefighters. (OPEN ITEM)
4. MCESD #1 Discussion – relocation of AMR team (Linda): ESD is still working on a plan to move the AMR team out of the firehouse and into a building dedicated to them. (OPEN ITEM)
5. MCEDS #1 Purchase of Radios (Linda): The ESD report that they still need a list of our frequencies. The Fire Chief said he will send them a list immediately. (OPEN ITEM)

V. New Business from Board Members:

1. Monthly report of incident calls and FF staffing (Fire Chief): There were 6 calls since the last meeting for: structure fires (mutual aid), wildfires, a controlled burn, and a car accident.
2. MVFD Fire Chief: The Firefighters have met to discuss a replacement for Chief Suwienski. The Board shall review the nomination and discuss in closed executive session. A motion was made to close this session and convene an executive session, it was seconded, carried and approved. Following the closed session, the board reopened this meeting and the President announced that Mike Tudor was selected by the Firefighters, and approved by the Board to take the position as Fire Chief. Congratulations Chief Tudor! (CLOSED ITEM)
3. MVFD Board President: The President will be out of the area for the September 12 meeting and requested that the Vice President chair the meeting. It was agreed. (CLOSED ITEM)
4. Nomination Committee: A Nomination Committee shall be formed during the September meeting to seek nominations for the Board positions of Secretary and President. The Nomination Committee shall seek qualified candidates for these positions in accordance with the By Laws. Nominees will be presented to the Board at the November meeting and a vote will take place at that time. (OPEN ITEM)
5. Liability for Civilians in the Fire Station: MCESD #1 raised a concern about civilians being in and around the MVFD facilities and grounds with regards to liability for injury. The Secretary will research the insurance policy to ensure the ESD is not at risk for liability due to injury. (OPEN ITEM)
6. Summit Ridge POA: This group would like to use the MVFD to hold their Property Owners Association meeting on September 20. They will need to use the bay due to the expected number of attendees. This has been coordinated with the Fire Chief and approved. (CLOSED ITEM)
7. Audio Recording of Meetings: A motion was made to begin audio taping the monthly board meetings. It was seconded, carried, and approved. The Secretary will research the recording device on hand to ensure it is operational. (CLOSED ITEM)

VI: New Business from Membership: None

VII: Announcements:

Exec/Business Meeting: September 12, 2017

ESD Meeting: August 9, 2017

IX: Adjourn (Motion) – the meeting was adjourned at 7:58 pm.

Note: Members and visitors are welcome to attend any Executive or Business Meeting. Members must be recognized by a Board Member before speaking during any agenda item. Visitors who wish to make a comment to the Board may do so by signing up under the appropriate agenda item. Concerned Citizen Comments, not regarding a specific agenda item, may be made by signing up on the visitor's log. The comment is limited to three minutes. Any person in violation of the meeting format can be asked to leave or be removed from the meeting and/or property. Executive and Business Meeting agendas will be posted at the MVFD Fire Station and on the Department website 72 hours prior to the Meeting. Executive Meetings start at 7:00pm, Business Meetings at 7:30pm. Emergency Executive Board Meetings will be posted 48 hours in advance of the Meeting. The Executive Board of the Mico VFD reserves the right to adjourn into executive session at any time during the course of the Meeting as authorized under the Texas Open Meetings Act, Government Code 551.074 (Personnel Matters) and any other provision under Texas law that permits a closed executive session. In an emergency where there is an urgent public necessity the agenda for such meeting may be posted two (2) hours prior to convening (Section 555.045, Open Meetings Act).

**Respectfully Submitted
Linda Murphy, President**

**Posted According to all
known meetings acts:**